

Minutes
Oklahoma Department of Libraries
ODL Board of Directors
August 28, 2015
10:00 a.m.
South Conference Room

Don Evans called the meeting to order at 10:01 a.m. and asked for roll call. Board members present: Jana Barker, Don Evans, Judy Haught, Phil Moss, Ann Ritchie, Annabeth Robin, Mary Shannon and Susan McVey, Secretary.

Guests and staff members present: Steve Beleu, Lori Campbell, Jan Davis, Doug Haught, Cindy Mooney, Matthew Lafon, Vicki Sullivan, Cathy Van Hoy, and Bill Young.

In conformity with the Oklahoma Open Meeting Act, advance notice of the 2015 regularly scheduled meetings was transmitted to the Oklahoma Secretary of State on January 1, 2015 and public notice of this meeting, together with the agenda, was posted on August 19, 2015 at 4:07 p.m. in prominent public view on the glass exterior walls of the Allen Wright Memorial Library Building, 200 NE 18th Street, Oklahoma City. In addition, e-mail notification was sent to all public libraries of the Board meeting with agenda.

Don Evans asked for consideration of the minutes for the May 29, 2015 board meeting. Barker moved to approve the minutes, seconded by Evans. Votes were as follows: Barker, yes; Evans, yes; Haught, yes; Moss, yes; Ritchie, yes; Robin, yes; and Shannon, yes. The motion passed and the minutes were approved.

There were no public comments.

Director's Report and Division Activity Reports

McVey asked Bill Young, ODL's Public Information Manager to introduce our newest employee, Public Information Officer, Fara Taylor. Fara moved from the Oklahoma Developmental Disabilities Council on June 30, 2015 to continue her career path with ODL. Welcome Fara!

McVey recognized Steve Beleu, who oversees the U.S. Government Information Division, for receiving a National Recognition Award. McVey asked Beleu to share his plaque with the Board. Beleu said a few years ago he wrote about ODL's Regional Federal Depository Library and its Regional Depository Librarian. On June 29, 2015, the American Library Association's Government Documents Roundtable (ALA-GODORT) presented Beleu with the 2015 Bernadine Abbott Hoduski Founders Award in recognition of his contribution to documents librarianship.

Don Evans honored Vicki Sullivan for 40 years of service with the State of Oklahoma. She was presented with a commemorative pin and certificate. Lori Campbell was also presented with pin and certificate for 20 years of service to the State of Oklahoma.

Consideration and possible vote on Election of Officers

Ann Ritchie presented the nominating committee report for the election of ODL Board Officers. The committee nominated Evans to become Chairman, and nominated Barker to be Vice Chairman.

Don Evans asked for consideration and vote on Election of Officers. Ritchie's recommendation served as a motion, and it was seconded by Haught. Votes were as follows: Barker, yes; Evans, yes; Haught, yes; Moss, yes; Ritchie, yes; Robin, yes; and Shannon, yes. The officer slate passed.

Chairman Evans presided for the rest of the meeting.

Consideration and possible vote on FY2016 ODL's budget request

McVey explained the budget process to the board members. The request provides a report on how the funds from the previous year were spent by the agency. With action from the last legislature on appropriations, the ODL budget has been reduced 30.25% since 2008. The ODL staff identified the needs expressed by the public libraries. The priority right now is for technology funds to assist the customers of public libraries. \$100,000 in funding could help ODL begin addressing the need for libraries and their patrons.

Ritchie said many people feel small towns need to purchase computers. McVey said smaller communities keep up with their patrons' needs, which requires updating computer hardware and software equipment. Barker said Elgin's public library really provides a great service to the young people in her community, since a majority of the parents can't afford a computer for the home.

Chairman Evans asked for consideration and vote on FY2016 ODL's budget request. Barker moved to approve, seconded by Shannon. Votes were as follows: Barker, yes; Evans, yes; Haught, yes; Moss, yes; Ritchie, yes; Robin, yes; and Shannon, yes. The motion passed on FY2016 ODL's budget request.

Consideration and possible vote on selected Federal Library Services and Technology Act Proposals

McVey mentioned that there are four proposals for use of federal funds that are not yet programmed. Some of the funding has been released from earlier proposals and essentially the funds would be reallocated.

Chairman Evans asked for consideration and vote on selected Federal Library Services and Technology Act Proposals. Barker moved to approve, seconded by Ritchie. Votes were as follows: Barker, yes; Evans, abstain; Haught, yes; Moss, yes; Ritchie, yes; Robin, yes; and Shannon, yes. The motion passed on Federal Library Services and Technology Act Proposals.

Consideration and possible vote on appointment of Cynthia O to ODL/OLA Certification Board

McVey announced the term of ODL appointee Audrey Sanders, of the Hennessey Public Library, has expired and the agency would like to submit the name of Cynthia O of the Guthrie Public Library to be her replacement. McVey said Cynthia will be an asset to the certification board.

Chairman Evans asked for consideration and vote on the appointment of Cynthia O to the ODL/OLA Certification Board. Moss moved to approve, seconded by Evans. Votes were as follows: Barker, yes; Evans, yes; Haught, yes; Moss, yes; Ritchie, yes; Robin, yes; and Shannon, yes. The motion passed on appointment of Cynthia O to ODL/OLA.

Consideration and possible vote on recommendation from Certification Board for changes to advanced classes

McVey announced the Oklahoma Library Association (OLA) board approved a change in the advanced class structure and in the renewal procedures for public librarian certification. Now the ODL Board was being asked to approve the changes.

Most librarians are taking webinars and attending workshops that are directly linked to their job responsibilities. Cathy Van Hoy, who is ODL's Certification Specialist, suggested it would be best to recognize certification renewal achievement every three years when renewal is due.

Chairman Evans asked for consideration and vote on the recommended changes to ODL/OLA certification procedures. Barker moved to approve, seconded by Moss. Votes were as follows: Barker, yes; Evans, yes; Haught, yes; Moss, yes; Ritchie, yes; Robin, yes; and Shannon, yes. The motion passed on recommendation from Certification Board for changes to advanced classes.

Chairman Evans asked for consideration and vote to adjourn the meeting. Barker made the motion and Moss seconded. Votes were as follows: Barker, yes; Evans, yes; Haught, yes; Moss, yes; and Ritchie, yes; Robin, yes; and Shannon, yes. The motion passed and the meeting adjourned at 10:40 a.m.

The next ODL Board meeting is scheduled for December 11, 2015 at 10:00 a.m., at the Oklahoma Department of Libraries' South Conference Room, located at 200 N.E. 18th, Oklahoma City, OK 73105.

Susan C. McVey, Secretary