

**Minutes
Oklahoma Department of Libraries
ODL Board of Directors
February 26, 2016
10:00 a.m.
South Conference Room**

Don Evans called the meeting to order at 10:00 a.m. and asked for roll call. Board members present: Jana Barker, Don Evans, Judy Haught, Phil Moss, Ann Ritchie, Annabeth Robin, Mary Shannon and Susan McVey, Secretary.

Guests and staff members present: Connie Armstrong, Jan Davis, Kristi Howes, Karl Kramer, Vicki Mohr, Cindy Mooney, Kitty Pittman, Robert Shinaman, Vicki Sullivan, Judy Tirey, Cathy Van Hoy, and Bill Young.

In conformity with the Oklahoma Open Meeting Act, advance notice of the 2016 regularly scheduled meetings was transmitted to the Oklahoma Secretary of State in December, 2015, and public notice of this meeting, together with the agenda, was posted on February 19, 2016 at 4:43 p.m. in prominent public view on the glass exterior walls of the Allen Wright Memorial Library Building, 200 NE 18th Street, Oklahoma City. In addition, e-mail notification was sent to all public libraries of the Board meeting with agenda.

Don Evans asked for consideration of the minutes for the December 11, 2015 board meeting. Moss moved to approve the minutes, seconded by Ritchie. Votes were as follows: Barker, yes; Evans, yes; Haught, yes; Moss, yes; Ritchie, yes; Robin, yes; and Shannon, yes. The motion passed and the minutes were approved.

There were no public comments.

Director's Report and Division Activity Reports

McVey introduced Robert Shinaman from Office of Management and Enterprise Services (OMES) who will be assisting board members with implementing their state government e-mail/voice mail in compliance with the Governor's recent Executive Order, 2016-01. McVey said ODL wants to make sure all board members are properly set-up by OMES before the agency posts contact information on the ODL website.

McVey announced HB2616 made it out of the committee and will be considered by the full House of Representatives. HB2616 proposes to reform and modernize the state's Universal Services Fund, which reimburses schools and libraries for telecommunications expenses. Moss asked if there were any active opposition to the bill. McVey said there may be some from the Oklahoma Corporation Commission Public Utility Division Staff. Ritchie asked if the health fund is using the library fund to fulfill its requirements. McVey said that is not the case. In the legislation, there are three beneficiaries; schools, libraries and healthcare. The fund comes from charges on the telephone bills of residents of Oklahoma, which goes into the Oklahoma Universal

Service Fund (OUSF). Kramer asked what items are eligible for reimbursement. McVey said reimbursements are given to particular telecommunications hardware, infrastructure, and charges, but that OUSF does not reimburse Internet fees.

McVey said SB1117 is still active and it deals with a change in the law on Open Meetings, which would allow agencies to hold board meetings via videoconference. Currently, in order for an Open Meeting deemed eligible to use videoconferencing, a quorum of board members must be in one place. The proposed legislation, as it is written, would permit a quorum to be made up of all board members participating in the videoconference, even from different locations. Kramer specified that it doesn't change the fact that the meeting places still need to be accessible to the public, and proper notification of the meeting must be posted for the public.

Concerning financial matters, McVey noted ODL's beginning budget reduction this year was 6.25%. Following the last board meeting, the Governor declared a revenue failure and an additional 3% reduction was applied across the board to all state agencies. ODL's reduction now stands at 9.06%, and the FY2016 appropriation stands at \$5,062,865.

Governor Fallin's FY2017 Executive Budget recommends a 6% reduction. The executive budget was based on the Board of Equalization's estimate that the state would have \$900 million dollars less to fund state services.

Moss asked about ODL's Maintenance of Effort (MOE) for the federal Institute of Museum and Library Services. Sullivan said ODL's federal funding will be reduced about \$43,000 for the current federal fiscal year.

McVey shared a letter and resolution from the Oklahoma Library Association, which is asking for support of the Oklahoma Department of Libraries. OLA is encouraging Oklahoma legislators to support the efficient, effective work of the professional staff at the Oklahoma Department of Libraries (ODL).

Connie Armstrong, Vicki Mohr, and Bill Young reported on a fundraising opportunity, held in conjunction with Best of Books in Edmond, for the Friends of the Oklahoma Center for the Book, the non-profit that partners with ODL and the Oklahoma Center for the Book to host the annual Oklahoma Book Awards. Mystery Author Stuart Woods will host the worldwide debut of his new novel on Tuesday, April 5 at two Oklahoma City area events.

Don Evans honored Susan McVey for 30 years of service with the State of Oklahoma. She was presented with a commemorative pin and certificate. Kristi Howes was presented with a pin and certificate for her 20 years of service to the State of Oklahoma.

Consideration and possible vote on selected Federal Library Services and Technology Act project funding for FFY2015 AND FFY2016 funds

McVey mentioned ODL has some additional federal funds from FFY2015, which must be spent by the end of September 30, 2016. The first project is designed to help communities with limited funding replace computer hardware and software. The second FFY 2015 proposal is for the Oklahoma Virtual Library, a continuing grant to provide e-book and audio book content to participating libraries and their patrons. The proposal for FFY2016 is partial payment for the annual statewide license for the online Britannica School database.

Chairman Evans asked for consideration and vote on selected Federal Library Services and Technology Act Proposals. Barker moved to approve, seconded by Ritchie. Votes were as follows: Barker, yes; Evans, abstain; Haught, yes; Moss, yes; Ritchie, yes; Robin, yes; and Shannon, yes. The motion passed on Federal Library Services and Technology Act project funding for FFY2015 and FFY2016.

Proposed executive session pursuant to 25 O.S. 307(B)(1) to discuss the employment of the Director

Chairman Evans made the motion for the board to go into executive session to discuss employment of the Director, seconded by Moss. Votes were as follows: Barker, yes; Evans, yes; Haught, yes; Moss, yes; Ritchie, yes; Robin, yes; and Shannon, yes. The motion passed to go into executive session.

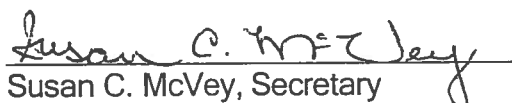
Vote to return to open session; possible Board action on matters discussed in executive session

Chairman Evans submitted that the board return to open session. Votes were as follows: Barker, yes; Evans, yes; Haught, yes; Moss, yes; Ritchie, yes; Robin, yes; and Shannon, yes. The motion passed to return to open session.

Chairman Evans stated for the record that the only matter discussed was agenda item 7, employment of the Director, and that no votes were taken, but would like to summarize the executive session for those present. The board members submitted their evaluations of the ODL Director. Director Susan McVey received a near perfect score from all board members. McVey was particularly praised for the "honorable leadership she provides to the agency employees and the public library community. We, the ODL board members, are very proud to work with Susan as the Director of the Department of Libraries (ODL)."

There being no other business, Chairman Evans moved, and Barker seconded that the meeting be adjourned. Votes were as follows: Barker, yes; Evans, yes; Haught, yes; Moss, yes; Ritchie, yes; Robin, yes; Shannon, yes. The motion carried.

The next ODL Board meeting is scheduled for April 1, 2016 at 10:00 a.m. at the Hyatt Regency Board Room, 100 E 2nd Street, Tulsa, Oklahoma 74103.


Susan C. McVey, Secretary