

# ARCHIVES AND RECORDS COMMISSION

Oklahoma Department of Libraries  
South Conference Room, Second Floor  
200 NE 18<sup>th</sup> Street  
Oklahoma City, Oklahoma

10:00 A.M.

October 19, 2017

## AGENDA

Call to Order  
Roll Call

- Approval of Minutes of the Meeting of July 20, 2017 \*
- State Archives and Records Management Division Quarterly Report
- Schedule of Meetings for 2018 – Approval of Proposed Dates\*
  - January 25, 2018
  - April 19, 2018
  - July 19, 2018
  - October 25, 2018

Key to abbreviations used below:

[AMD] = Amendment to a Records Disposition Schedule

[NEW] = Records Disposition Schedule

[RDA] = Records Disposition Authorization

### *Consideration of Requests\**

|         |       |  |
|---------|-------|--|
| 2017-03 | [RDA] | Department of Corrections (Tabled at July 20, 2017 meeting)                    |
| 81-14   | [AMD] | Department of Corrections  |
| 81-20   | [AMD] | State Election Board   |
| 91-08   | [AMD] | Office of Management and Enterprise Services, Central Accounting and Reporting |
| 92-12   | [AMD] | Oklahoma Funeral Board   |
| 93-09   | [AMD] | Department of Rehabilitation Services  |
| 2017-07 | [RDA] | Department of Libraries and Office of the Secretary of State                   |
| 2017-08 | [RDA] | Department of Libraries and Office of the Secretary of State of Oklahoma       |
| 92-15   | [AMD] | Office of the Secretary of State   |
| 2017-11 | [RDA] | Insurance Department   |
| 2017-05 | [RDA] | Department of Libraries and Board of Medicolegal Investigations                |
| 2017-06 | [RDA] | Department of Libraries and Corporation Commission                             |
| 2017-09 | [RDA] | Department of Human Services   |
| 2004-02 | [AMD] | Department of Human Services, Office of Business Quality                       |
| 2007-02 | [AMD] | Department of Human Services, Office of Planning, Research and Statistics      |

### *Adjournment*

\* Archives and Records Commission action required.