Call to Order:

Nicole Willard called the meeting to order at 10:00 a.m.

Members present were:

Nicole Willard Chair
Melody A. Kellogg Vice Chair and Secretary
Riley Jensen Proxy for Lt. Governor
Connie Taylor Proxy for State Treasurer

Members absent were:

Ruthie Chicoine Proxy for State Auditor

Also present were:

Joe Ashbaker Office of the Attorney General
Vicki Sullivan Department of Libraries
Jan Davis Department of Libraries
Holly Hasenfratz Department of Libraries
Alyssa Vaughn Department of Libraries
Fariba Williams State Regents for Higher Education
Ami Layman State Regents for Higher Education
Rhonda Goss State Regents for Higher Education
Jaime Shelton Oklahoma College Assistance Program
Melissa Neal Oklahoma College Assistance Program
Lisa Coy Commissioners of the Land Office
Hannah Pryor Commissioners of the Land Office
Chris Sturgeon Commissioners of the Land Office
Lauren Hammonds Office of the Attorney General
Samantha Hatch Office of the Attorney General
Rhonda Craig Department of Environmental Quality
Chelsie Jahansouz Department of Environmental Quality

Posting of Meeting Agenda

The agenda was posted on the window near the front door of the Oklahoma Department of Libraries building on April 11, 2019. The agenda was also posted on the agency’s website on April 11, 2019.

Approval of Minutes of the Meeting of January 24, 2019:

Approval of the Minutes was moved by Willard and seconded by Jensen.
Consideration of Requests:

**Amendment to Records Disposition Schedule 80-28, Oklahoma Military Department**

The Oklahoma Military Department requested Records Disposition Schedule 80-28 be amended.

Approval of the Amendment to Records Disposition Schedule 80-28 was moved by Taylor and seconded by Jensen.

Jensen  aye
Kellogg  abstain
Taylor  aye
Willard  aye

**Amendment to Records Disposition Schedule 80-11, Human Rights Commission**

Davis introduced Lauren Hammonds and Samantha Hatch from the Office of the Attorney General, which assumed the responsibilities of the Human Rights Commission after it was terminated in 2012. The Office of the Attorney General requested Records Disposition Schedule 80-11 be amended.

Approval of the Amendment to Records Disposition Schedule 80-11 was moved by Taylor and seconded by Jensen.

Jensen  aye
Kellogg  aye
Taylor  aye
Willard  aye

**Amendment to Records Disposition Schedule 85-16, Office of the Attorney General**

Davis introduced Lauren Hammonds and Samantha Hatch. The Office of the Attorney General requested Records Disposition Schedule 85-16 be amended.

Approval of the Amendment to Records Disposition Schedule 85-16 was moved by Taylor and seconded by Jensen.

Jensen  aye
Kellogg  aye
Taylor  aye
Willard  aye
Amendment to Records Disposition Schedule 90-03, State Regents for Higher Education

Davis introduced Fariba Williams, Ami Layman, Rhonda Goss, Jaime Shelton, and Melissa Neal. The State Regents for Higher Education requested that Records Disposition Schedule 90-03 be amended.

Approval of the Amendment to Records Disposition Schedule 90-03 was moved by Taylor and seconded by Jensen.

Jensen  aye
Kellogg  aye
Taylor   aye
Willard  aye

Amendment to Records Disposition Schedule 96-01, State Regents for Higher Education, Oklahoma College Assistance Program

The State Regents for Higher Education, Oklahoma College Assistance Program, requested that Records Disposition Schedule 96-01 be amended.

Approval of the Amendment to Records Disposition Schedule 96-01 was moved by Kellogg and seconded by Jensen.

Jensen  aye
Kellogg  aye
Taylor   aye
Willard  aye

Amendment to Records Disposition Schedule 94-09, Department of Environmental Quality

Davis introduced Rhonda Craig and Chelsie Jahansouz. The Department of Environmental Quality requested Records Disposition Schedule 94-09 be amended.

Approval of the Amendment to Records Disposition Schedule 94-09 was moved by Kellogg and seconded by Jensen.

Jensen  aye
Kellogg  aye
Taylor   aye
Willard  aye

Amendment to Records Disposition Schedule 2015-04, Commissioners of the Land Office


Approval of the Amendment to Records Disposition Schedule 2015-04 was moved by Taylor and seconded by Jensen.

Jensen  aye
Kellogg  aye
Taylor   aye
Willard  aye
Amendment to Records Disposition Schedule 2002-03, Board of Nursing

The Board of Nursing requested Records Disposition Schedule 2002-03 be amended. Approval of the Amendment to Records Disposition Schedule 2002-03 was moved by Taylor and seconded by Jensen.

Jensen  aye
Kellogg  aye
Taylor   aye
Willard  aye

Records Disposition Authorization 2019-01, Department of Corrections

The Department of Corrections requested Records Disposition Authorization 2019-01 be approved. Approval of Records Disposition Authorization 2019-01 was moved by Taylor and seconded by Jensen.

Jensen  aye
Kellogg  aye
Taylor   aye
Willard  aye

Records Disposition Authorization 2019-02, Department of Libraries

The Department of Libraries requested Records Disposition Authorization 2019-02 be approved. Approval of Records Disposition Authorization 2019-02 was moved by Taylor and seconded by Jensen.

Jensen  aye
Kellogg  abstain
Taylor   aye
Willard  aye

New Business:

No new business was conducted at this time.

Adjournment:

The meeting was adjourned at 10:15 a.m.