Call to Order:

Nicole Willard called the meeting to order at 10:01 a.m.

Members present were:

Nicole Willard  Chair
Melody A. Kellogg  Vice Chair and Secretary
Ashley Crall  Proxy for Lt. Governor
Connie Taylor  Proxy for State Treasurer

Members absent were:

Ruthie Chicoine  Proxy for State Auditor

Also present were:

Ashton Poarch  Office of the Attorney General
Jan Davis  Department of Libraries
Holly Hasenfratz  Department of Libraries
Alyssa Vaughn  Department of Libraries
Ryan Freeman-Smith  Oklahoma Health Care Authority
Mary Gail Foster  Department of Human Services

Posting of Meeting Agenda

The agenda was posted on the window near the front door of the Oklahoma Department of Libraries building on July 8, 2021. The agenda was also posted on the agency’s website on July 8, 2021.

Approval of Minutes of the Meeting of April 22, 2021:

Approval of the Minutes was moved by Crall and seconded by Willard.

<table>
<thead>
<tr>
<th>Member</th>
<th>Vote</th>
</tr>
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<tbody>
<tr>
<td>Crall</td>
<td>aye</td>
</tr>
<tr>
<td>Kellogg</td>
<td>aye</td>
</tr>
<tr>
<td>Taylor</td>
<td>aye</td>
</tr>
<tr>
<td>Willard</td>
<td>aye</td>
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</tbody>
</table>

Consideration of Requests:

**Amendment to Records Disposition Schedule 88-03, Department of Transportation**

The Department of Transportation requested Records Disposition Schedule 88-03 be amended.
Approval of the Amendment to Records Disposition Schedule 88-03 was moved by Kellogg and seconded by Crall.

   Crall    aye  
   Kellogg  aye  
   Taylor   aye  
   Willard  aye  

**Amendment to Records Disposition Schedule 89-01, Employment Security Commission**

The Employment Security Commission requested Records Disposition Schedule 89-01 be amended.

Approval of the Amendment to Records Disposition Schedule 89-01 was moved by Crall and seconded by Kellogg.

   Crall    aye  
   Kellogg  aye  
   Taylor   aye  
   Willard  aye  

**Amendment to Records Disposition Schedule 89-04, Department of Corrections, Institutions**

The Department of Corrections requested Records Disposition Schedule 89-04 be amended.

Approval of the Amendment to Records Disposition Schedule 89-04 was moved by Kellogg and seconded by Crall.

   Crall    aye  
   Kellogg  aye  
   Taylor   aye  
   Willard  aye  

**Amendment to Records Disposition Schedule 92-13, State Auditor and Inspector**

The Office of the State Auditor and Inspector requested Records Disposition Schedule 92-13 be amended.

Approval of the Amendment to Records Disposition Schedule 92-13 was moved by Kellogg and seconded by Crall.

   Crall    aye  
   Kellogg  aye  
   Taylor   aye  
   Willard  aye  

**Amendment to Records Disposition Schedule 94-09, Department of Environmental Quality**

The Department of Environmental Quality requested Records Disposition Schedule 94-09 be amended.
Approval of the Amendment to Records Disposition Schedule 94-09 was moved by Crall and seconded by Willard.

Crall  aye  
Kellogg  aye  
Taylor  aye  
Willard  aye  

Amendment to Records Disposition Schedule 95-06, Oklahoma Health Care Authority

Davis introduced Ryan Freeman-Smith. The Oklahoma Health Care Authority requested Records Disposition Schedule 95-06 be amended.

Approval of the Amendment to Records Disposition Schedule 95-06 was moved by Crall and seconded by Willard.

Crall  aye  
Kellogg  aye  
Taylor  aye  
Willard  aye  

Amendment to Records Disposition Schedule 2017-01, Department of Career and Technology Education

The Department of Career and Technology Education requested Records Disposition Schedule 2017-01 be amended.

Approval of the Amendment to Records Disposition Schedule 2017-01 was moved by Crall and seconded by Willard.

Crall  aye  
Kellogg  aye  
Taylor  aye  
Willard  aye  

Amendment to Records Disposition Schedule 2003-02, Department of Health, Community and Family Health Services

The Department of Health requested Records Disposition Schedule 2003-02 be amended.

Approval of the Amendment to Records Disposition Schedule 2003-02 was moved by Crall and seconded by Willard.

Crall  aye  
Kellogg  aye  
Taylor  aye  
Willard  aye  

Amendment to Records Disposition Schedule 2001-04, Department of Human Services, Adult and Family Services

Davis introduced Mary Gail Foster. The Department of Human Services requested Records Disposition Schedule 2001-04 be amended.
Approval of the Amendment to Records Disposition Schedule 2001-04 was moved by Crall and seconded by Kellogg.

Crall      aye
Kellogg    aye
Taylor     aye
Willard    aye

Amendment to Records Disposition Schedule 2001-06, Department of Human Services, Child Support Services

The Department of Human Services requested Records Disposition Schedule 2001-06 be amended.

Approval of the Amendment to Records Disposition Schedule 2001-06 was moved by Crall and seconded by Kellogg.

Crall      aye
Kellogg    aye
Taylor     aye
Willard    aye

Amendment to the General Records Disposition Schedule for State Universities and Colleges, Department of Libraries

The Department of Libraries requested the General Records Disposition Schedule for State Universities and Colleges be amended.

Approval of the Amendment to the General Records Disposition Schedule for State Universities and Colleges was moved by Crall and seconded by Willard.

Crall      aye
Kellogg    aye
Taylor     aye
Willard    aye

Records Disposition Authorization 2021-05, Department of Libraries

The Department of Libraries requested Records Disposition Authorization 2021-05 be approved.

Approval of Records Disposition Authorization 2021-05 was moved by Crall and seconded by Willard.

Crall      aye
Kellogg    aye
Taylor     aye
Willard    aye

New Business:

No new business was conducted at this time.
Adjournment:

The meeting was adjourned at 10:17 a.m.

Melody A. Kellogg
Melody A. Kellogg, Vice Chair and Secretary
Oklahoma Department of Libraries