Call to Order:

Nicole Willard called the meeting to order at 10:01 a.m.

Members present were:

Nicole Willard Chair
Melody A. Kellogg Vice Chair and Secretary
Ruthie Chicoine Proxy for State Auditor
Ashley Crall Proxy for Lt. Governor

Members absent were:

Connie Taylor Proxy for State Treasurer

Also present were:

Ashton Poarch Office of the Attorney General
Jan Davis Department of Libraries
Holly Hasenfratz Department of Libraries
Jennifer Green Department of Libraries
Alyssa Vaughn Department of Libraries
Amanda Jett Commission on Children and Youth
Sherri Williams Department of Human Services
Andrea Simmons Oklahoma Municipal Power Authority
Ellen Edwards Oklahoma Municipal Power Authority
Fariba Williams State Regents for Higher Education
Sylvia Bryant State Regents for Higher Education
Nels Rodefeld Department of Wildlife Conservation
Nathan Erdman Department of Wildlife Conservation

Posting of Meeting Agenda

The agenda was posted on the window near the front door of the Oklahoma Department of Libraries building on October 8, 2021. The agenda was also posted on the agency’s website on October 8, 2021.

Approval of Minutes of the Meeting of July 22, 2021:

Approval of the Minutes was moved by Crall and seconded by Chicoine.

Chicoine aye
Crall aye
Kellogg aye
Willard aye
Approval of Schedule for Meetings in 2022:

Approval of the proposed dates for Commission meetings was moved by Crall and seconded by Chicoine.

Chicoine  aye
Crall    aye
Kellogg  aye
Willard  aye

Dates for 2022 meetings, as approved by the Commission, will be:

January 20, 2022
April 21, 2022
July 21, 2022
October 27, 2022

Consideration of Requests:

Amendment to Records Disposition Schedule 82-18, Department of Wildlife Conservation

Davis introduced Nels Rodefeld and Nathan Erdman. The Department of Wildlife Conservation requested Records Disposition Schedule 82-18 be amended.

Approval of the Amendment to Records Disposition Schedule 82-18 was moved by Kellogg and seconded by Crall.

Chicoine  aye
Crall    aye
Kellogg  aye
Willard  aye

Amendment to Records Disposition Schedule 83-06, Corporation Commission, Oil and Gas Conservation Division

The Corporation Commission requested Records Disposition Schedule 83-06 be amended.

Approval of the Amendment to Records Disposition Schedule 83-06 was moved by Crall and seconded by Kellogg.

Chicoine  aye
Crall    aye
Kellogg  aye
Willard  aye

Amendment to Records Disposition Schedule 84-04, Corporation Commission, Administration Division

The Corporation Commission requested Records Disposition Schedule 84-04 be amended.
Amendment to Records Disposition Schedule 87-04, Department of Human Services, Programs Division

The Department of Human Services requested Records Disposition Schedule 87-04 be amended.
Approval of the Amendment to Records Disposition Schedule 87-04 was moved by Crall and seconded by Willard.

Chicoine aye
Crall aye
Kellogg aye
Willard aye

Amendment to Records Disposition Schedule 97-05, Department of Human Services, General Records

The Department of Human Services requested Records Disposition Schedule 97-05 be amended.
Approval of the Amendment to Records Disposition Schedule 97-05 was moved by Crall and seconded by Willard.

Chicoine aye
Crall aye
Kellogg aye
Willard aye

Amendment to Records Disposition Schedule 97-06, Department of Human Services, Inspector General's Office

The Department of Human Services requested Records Disposition Schedule 97-06 be amended.
Approval of the Amendment to Records Disposition Schedule 97-06 was moved by Crall and seconded by Willard.

Chicoine aye
Crall aye
Kellogg aye
Willard aye

Amendment to Records Disposition Schedule 2003-01, Department of Human Services, Office of Intergovernmental Relations and Policy

The Department of Human Services requested Records Disposition Schedule 2003-01 be amended.
Approval of the Amendment to Records Disposition Schedule 2003-01 was moved by Crall and seconded by Willard.

Chicoine aye
Crall aye
Kellogg aye
Willard aye
Amendment to Records Disposition Schedule 2003-03, Department of Human Services, Office of Client Advocacy

The Department of Human Services requested Records Disposition Schedule 2003-03 be amended.

Approval of the Amendment to Records Disposition Schedule 2003-03 was moved by Crall and seconded by Willard.

Chicoine aye 
Crall aye 
Kellogg aye 
Willard aye

Amendment to Records Disposition Schedule 2005-01, Department of Human Services, Child Welfare Services

The Department of Human Services requested Records Disposition Schedule 2005-01 be amended.

Approval of the Amendment to Records Disposition Schedule 2005-01 was moved by Crall and seconded by Willard.

Chicoine aye 
Crall aye 
Kellogg aye 
Willard aye

Amendment to Records Disposition Schedule 2006-03, Department of Human Services, Office of General Counsel

The Department of Human Services requested Records Disposition Schedule 2006-03 be amended.

Approval of the Amendment to Records Disposition Schedule 2006-03 was moved by Crall and seconded by Willard.

Chicoine aye 
Crall aye 
Kellogg aye 
Willard aye

Records Disposition Authorization 2021-06, Department of Libraries

The Department of Libraries requested Records Disposition Authorization 2021-06 be approved.

Approval of Records Disposition Authorization 2021-06 was moved by Crall and seconded by Willard.

Chicoine aye 
Crall aye 
Kellogg abstain 
Willard aye
Records Disposition Authorization 2021-07, Department of Libraries

The Department of Libraries requested Records Disposition Authorization 2021-07 be approved.

Approval of Records Disposition Authorization 2021-07 was moved by Willard and seconded by Chicoine.

Chicoine    aye
Crall       aye
Kellogg      abstain
Willard     aye

Amendment to the General Records Disposition Schedule for State Universities and Colleges, Department of Libraries

The Department of Libraries requested the General Records Disposition Schedule for State Universities and Colleges be amended.

Approval of the Amendment to the General Records Disposition Schedule for State Universities and Colleges was moved by Crall and seconded by Willard.

Chicoine    aye
Crall       aye
Kellogg      aye
Willard     aye

New Business:

No new business was conducted at this time.

Adjournment:

The meeting was adjourned at 10:25 a.m.

Melody A. Kellogg, Vice-Chair and Secretary
Oklahoma Department of Libraries