



## FY-19 ODL Health Literacy Grant Final Report

Due by August 16, 2019

### Contact Information

Library/Literacy Program:

Contact person:

Phone:

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### Project Goals

1. List **proposed activities** as described in your approved project application. (See page 4 of the grant application, number 2 in the **Narrative** section.)

2. Describe project **accomplishments**. Include a comparison of proposed **Measurable Goals** and actual project results. (See page 5 of the grant application, number 3 in the **Narrative** section.)

3. Provide an explanation for any project activities that did not take place.

4. Based on a comparison of the proposed activities and the actual accomplishments, describe why the project was considered a success or failure.

## I. Project Participants

1. Was the overall project directed to the general population or to a targeted group? (select a or b below).

**Note:** This response is for your entire project, not just one or two project activities.

a. General population

b. Targeted group—Identify which group was targeted

- below poverty
- a specific ethnicity
  - i. Asian
  - ii. Black or African American
  - iii. Hispanic or Latino
  - iv. Not applicable
- families
- intergenerational groups
- immigrants/refugees
- individuals with disabilities
- individuals with limited functional literacy skills
- other \_\_\_\_\_

2. What efforts were made to reach and serve at-risk populations?

**3. Note: This section is for literacy program grantees.**

Provide the number of adult learners who received basic health and wellness information as part of tutoring or small group instruction.

Describe what health and wellness information was included in adult learner instruction.

What percent of the participating adult learners reported an increase in their understanding of basic health literacy information?

How did your program measure gains in understanding?

## II. Collaborations and Partners

1. List your health literacy partners (county health departments, local hospital, extension services, pharmacy, senior centers, foodbanks, etc.).
2. Describe any significant **partnerships** that resulted from this project.

## III. Project Impact

1. Describe the **most significant success** of your health literacy project.
2. Describe any **unexpected benefits** of your health literacy project.
3. Include at least **one quote** related to the success of all or part of the project from a participant, partner, or from you as project manager.

4. Attach **at least three**, articles, flyers, photos, etc. that can be used in the final report to IMLS. They should be something you think best represents your project. Be sure to have signed photo releases for anyone appearing in a photo. **ODL and IMLS logos and/or mention must be included** on the attached articles or flyers.

#### **IV. Program Report and Statistics Report Form**

Attach the completed *Program Report and Statistics Form*.

#### **V. Expenditures Spreadsheet**

Attach the completed *Expenditures Spreadsheet* to report grant funds. **All grant funds must be spent by August 3, 2019.**

#### **VI. Optional**

1. List any **difficulties or challenges** you had in establishing or expanding your health literacy initiative.
  
2. Provide additional information, **suggestions, and/or feedback**.

#### **VII. Attachments**

1. *Program Report and Statistics Report Form*
2. *Expenditure Spreadsheet*
3. At least three flyers, articles, photos, etc.

#### **Maintain Your Health Literacy Grant File** for a period of **five years**

Keep a file of all grant related information for easy reference.

Include:

1. all grant related paperwork including the application, related communications with ODL, report, etc.
2. all invoices and receipts paid with grant funds
3. signed photo releases
4. project related articles, flyers, brochures, etc.
5. participant evaluation forms

**Thank you for promoting health and wellness in your community.**