

**Minutes**  
**Oklahoma Department of Libraries**  
**ODL Board of Directors**  
**April 25, 2018**  
**10:00 a.m.**  
**Directors Row V Conference Room**  
**Tulsa Hyatt Regency**

Chairman Phil Moss called the meeting to order at 10:00 a.m. and asked for roll call. Board members present: Don Evans, Phil Moss, Annabeth Robin, Mary Shannon, Cynthia Vogel and Susan McVey, Secretary. Board member absent: Jana Barker and Lee Denney.

Guests and staff members present: Vicki Mohr, Cindy Mooney, Vicki Sullivan, Cathy Van Hoy, Wendy Noerdlinger and Bill Young.

In conformity with the Oklahoma Open Meeting Act, advance notice of the 2018 regularly scheduled meetings was transmitted to the Oklahoma Secretary of State in December, 2017, and public notice of this meeting, together with the agenda, was posted on April 23, 2018 in prominent public view on the exterior walls of the Tulsa Hyatt Regency, 100 East Second Street, in Tulsa Oklahoma.

Chairman Moss asked for consideration of the minutes for the February 9, 2018 board meeting. Shannon moved to approve the minutes, seconded by Evans. Votes were as follows: Evans, yes; Moss, yes; Robin, yes; Shannon, yes; and Vogel, abstain. The motion passed and the minutes were approved.

**Director's Report and Division Activity Reports**

McVey said the legislative session is coming to an end and it has been a very active period. The state and federal budgets for the current fiscal year have been finalized. State agencies were notified in March of an across-the-board reduction of .66% for the current fiscal year in order to balance the budget. This reduced ODL's appropriation by \$29,000 from the starting SFY18 appropriation.

U.S. Congress passed an omnibus appropriation bill in early April that included increased funding for the federal Institute of Museum and Library Services (IMLS). However, ODL failed to meet the required target for Maintenance of Effort (MOE), which resulted in ODL receiving \$140,000 less in federal dollars than we would have received if we had met MOE.

Good news! The Oklahoma State Senate is voting today on the general appropriations bill for SFY19 and it will include an increase in funding to ODL of \$125,000. If passed, this will cover the legislative mandated pay raise for ODL state employees.

Vicki Mohr, Administrative Librarian who oversees the Office of Library Development, reported on the upcoming 2018 Oklahoma Book Festival. A project of the Oklahoma Center

for the Book and ODL, this event will occur on October 20<sup>th</sup> at the Boathouse District in Oklahoma City. It will feature 50 to 75 authors and illustrators from around the state and nation. Participants can meet the writers during panel discussions and author presentations. There will be various vendor booths and food trucks. There is an anticipated attendance of 2,000 to 3,000.

McVey said it was brought to her attention that many public libraries are dealing with customers who have mental health issues or who are homeless. ODL reached out to a group called "Wellness Now" that plans programs across the state. Numerous professionals from various entities helped plan five workshops called "Healthy Minds OK" for librarians. The workshops were held in Lawton, Oklahoma City at ODL, Woodward, Bartlesville and Muskogee. Attending libraries received copies of Ryan J. Dowd's book "The Librarian's Guide to Homelessness". (Dowd had just presented at the OLA Conference.) All five sites had a very good turnout with positive evaluations expressing an interest and need for similar trainings in the future.

There were no public comments.

#### Consideration and possible vote on federal Library Services and Technology Act projects for FFY2017 AND FFY2018

McVey explained there are two federal fiscal years involved in the projects detailed in the board packet. ODL's three goals for use of federal funding are information access, institutional capacity and lifelong learning. Federal funds from the Institute of Museum and Library Services are available for two years from the initial awards. The activities funded by FFY2017 dollars must occur before September 30, 2018 and any expenses must be paid by December 2018.

Chairman Moss asked for consideration and vote to approve the project funds for both FFY2017 and FFY2018. Moss made the motion to approve and Shannon seconded. Votes were as follows: Votes were as follows: Evans, abstain; Moss, yes; Robin, yes; Shannon, yes; and Vogel, yes. The motion passed on federal Library Services and Technology Act projects.

#### Consideration of possible changes to Certification Board language and terminology

Wendy Noerdlinger, Continuing Education Consultant in the Office of Library and Development, proposed some changes to the Public Librarian Certification Manual and Program. These changes will help emphasize certification as an education-based program. Changing key names, terms and titles will help librarians and library staff use the same language when talking about this program. The proposed changes will also be presented to the Oklahoma Library Association Executive Board for approval. If both boards agree, the proposed changes will be implemented.

Chairman Moss asked for consideration and vote on the proposed changes to language and terminology offered by the OLA/ODL Certification Board. Evans made the motion to approve and Robin seconded. Votes were as follows: Evans, yes; Moss, yes; Robin, yes; Shannon,

yes; and Vogel, yes. The motion passed to change Certification Board language and terminology.

Appointment of a Board nominating committee for OLA Board officers 2018-2019

Chairman Moss asked Vice Chair Vogel and Shannon if they are willing to serve on the nominating committee along with him, and both accepted. The nominating committee will be Moss, Vogel, and Shannon.

Consideration and possible vote on resolution of appreciation for Don Evans' service on the Oklahoma Department of Libraries' Board

Evans expressed his appreciation to the board. He said it has been a real pleasure and he's very proud to have served the ODL Board. Chairman Moss said Evans has been an outstanding board member, as well as a very strong advocate for libraries, and a great leader as the board chairman. Chairman Moss read the ODL Board of Directors Resolution of Appreciation.

Chairman Moss moved to adopt the resolution of appreciation recognizing Evan's service on the ODL board, and Vogel seconded. Votes were as follows: Evans, abstain; Moss, yes; Robin, yes; Shannon, yes; and Vogel, yes. The motion carried.

There being no additional business, Chairman Moss moved, and Evans seconded, that the meeting be adjourned. Votes were as follows: Evans, yes; Moss, yes; Robin, yes; Shannon, yes; and Vogel, yes. The motion carried.

The next ODL Board meeting is scheduled for August 10, 2018 at 10:00 a.m. in the South Conference Room of the Allen Wright Memorial Library Building, 200 N.E. 18th Street, Oklahoma City, OK 73105.

  
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Susan C. McVey, Secretary