405:1-1-9. Office location; hours; information availability
(a) The Oklahoma Department of Libraries is located in the Allen Wright Memorial Library Building, 200 N.E. 18th Street, Oklahoma City, Oklahoma 73105-3298 in the State Capitol area. Telephone numbers are 405/521-2502 and 800/522-8116.
(b) All requests for information or petition should be addressed to the Director.
(c) The Department is open to the public 8:00 a.m. to 5:00 p.m. Monday through Friday, excluding legal holidays.
(d) By laws of the Board and the rules governing the Oklahoma Department of Libraries are available for inspection at the Allen Wright Memorial Library Building.

405:1-1-11. Structure of the Department
To carry out the functions of OAC 405:1-1-10, the Department is divided into seven offices four divisions: Deputy Director, Jan Eric Cartwright Memorial Law Library, Government Information, Library Development, Library Technology, Public Information, and OTIS/Information Services Administration, Services to Libraries, Services to Government, and Information Services. The Department acts as the administrative agency for the Archives and Records Commission and the Oklahoma Historical Records Advisory Board.