

**Minutes**  
**Oklahoma Department of Libraries**  
**ODL Board of Directors**  
**August 11, 2017**  
**10:00 a.m.**  
**South Conference Room**

Don Evans called the meeting to order at 10:00 a.m. and asked for roll call. Board members present: Jana Barker, Lee Denney, Don Evans, Phil Moss, Mary Shannon, Cynthia Vogel and Susan McVey, Secretary. Annabeth Robin absent.

Guests and staff members present: Jan Davis, Karl Kramer, Vicki Mohr, Arlene Paschel, Kitty Pittman, Cindy Mooney, Shalalah Saunders, Vicki Sullivan, Fara Taylor, Judy Tirey, Cathy Van Hoy and Bill Young.

In conformity with the Oklahoma Open Meeting Act, advance notice of the 2017 regularly scheduled meetings was transmitted to the Oklahoma Secretary of State in December 2016, and public notice of this meeting, together with the agenda, was posted on August 9, 2017 at 10:14 a.m. in prominent public view on the glass exterior walls of the Allen Wright Memorial Library Building, 200 NE 18th Street, Oklahoma City.

Chairman Evans introduced and welcomed the newest member of the ODL board, Lee Denney.

Chairman Evans asked for consideration of the minutes for the April 26, 2017 board meeting. Chairman Evans mentioned a change to minutes that were distributed. Correction on page 3, paragraph 4: Moss moved to approve the minutes, instead of Chairman Evans. Chairman Evans moved to vote to approve the minutes, seconded by Moss. Votes were as follows: Barker, yes; Denney, abstain; Evans, yes; Moss, yes; Robin, absent; Shannon, yes; and Vogel, yes. The motion passed and the minutes were approved.

**Director's Report and Division Activity Reports**

McVey announced the funding on both the state and federal level was better than expected. ODL had a very busy year with the federal agency from which we get the funding. ODL completed the required independent five-year evaluation of projects funded with federal dollars, plus completed and submitted the next five-year plan for federal Library Services and Technology Act (LSTA) funds. We also had a three-day visit from our federal program officer from the Institute of Museum and Library Services. It all went well.

The state aid rules for the public libraries that the ODL board voted on in February received final approval by the governor. The administrative rules process does not require action by the legislature, only by the governor. These rules will go into effect September 11, 2017.

There was an update on some of the new revenue bills submitted and approved in the last session. The cigarette fee bill, which would have funded specific agencies, was ruled unconstitutional leaving an estimated \$215 million hole in the budget. Since those agencies have specific appropriations in the cigarette fee bill, they could be severely affected without a legislative special session to address the short falls. Vogel asked how ODL's budget would be impacted if the legislature does not go into special session. McVey said only the legislators can set budgets, so if there is a revenue failure and the legislators aren't in session, then the reductions are applied uniformly to all agencies by the same percentage reduction.

Bill Young, Public Information Manager, along with Online Media Manager, Fara Taylor, talked about ODL's Social Media and distributed a handout on how the agency is using these tools. The agency has accounts on Facebook, Twitter, Instagram, Flickr, and LinkedIn. ODL has quadrupled followers during the past two years and has been able to contact librarians, teachers, and friends with news, events, and workshops. McVey drew attention to the Instagram images of ODL items that could be added to the State Capitol time capsule. She said the agency is delighted ODL items are under consideration to be included.

Chairman Evans presented the following staff with commemorative pins and certificates for their years of service with the State of Oklahoma: Shalalah Saunders 10 years; Jan Davis 15 years; Bill Young 30 years; Steve Beleu 40 years; and Kitty Pittman 40 years. Kitty will retire effective November 1, 2017. Congratulations to all of you!

There were no public comments.

#### **Consideration and possible vote on nomination and election of officers for Oklahoma Department of Libraries Board**

Chairman Evans asked for nominations for Chairman and Vice Chair from the ODL board. Vogel nominated Moss for Chairman. Moss nominated Vogel for Vice Chair. Move by Denney to nominate slate by acclimation, seconded by Shannon. Votes were as follows: Barker, yes; Denney, yes; Evans, yes; Moss, yes; Robin, absent; Shannon, yes; and Vogel, yes. The motion passed to elect officers.

#### **Consideration and possible vote on Resolution of Appreciation to Mrs. Krueger for support of literacy in Oklahoma**

Carol Krueger and her late husband, Dr. William Krueger, established their family foundation in 1994 to provide grants and support to encourage young people to read. They have funded a number of programs that distribute books to children at risk providing more than 241,000 books to more than 28,800 children from 1999 to 2017. Mrs. Krueger will be eighty years old and ODL wants to recognize the very significant achievements their foundation has made to literacy in Oklahoma. The Resolution of Appreciation will be presented to her in Tulsa.

Chairman Evans moved to adopt the Resolution of Appreciation to Mrs. Krueger and her late husband's Charitable Foundation. Barker seconded. Votes were as follows: Barker, yes; Denney, yes; Evans, yes; Moss, yes; Robin, absent; Shannon, yes; and Vogel, yes. The

motion passed to approve the Resolution of Appreciation to Mrs. Krueger for support of literacy in Oklahoma.

**Consideration and possible vote on proposed federal Library Services and Technology Act (LSTA) projects**

McVey said additional funds were awarded to ODL from the Institute of Museum and Library Services. The agency is proposing two additional projects so all the funds can be encumbered. The first one is a maintenance contract for videoconferencing equipment. The units allow ODL staff and library organizations to save time and travel. The other is for a workshop designed to help librarians craft language that better describes services to stakeholders and customers, especially in the services related to educational attainment.

Chairman Evans asked for consideration and vote on proposed LSTA projects. Shannon made the motion and Barker seconded. Votes were as follows: Barker, yes; Denney, yes; Evans, abstain; Moss, yes; Robin, absent; Shannon, yes; and Vogel, yes. The motion passed to approve proposed federal Library Services and Technology Act (LSTA) projects.

**Consideration and possible vote on FY2019 Oklahoma Department of Libraries Budget request**

McVey said this year's reduction puts the agency's funding at a 40% cut over the past decade. Other state agencies have also received a large decrease to their budget. ODL staff recommends requesting \$100,000 more funding for public libraries and \$25,000 more funding for literacy councils for state fiscal year 2019. The economic downturn has affected local and state funding. Many public libraries have received fewer local and state dollars. The agency is also facing a double impact, since state reductions can affect the amount of federal library funds available to the state.

Chairman Evans asked for consideration of the FY2019 budget request. Barker made the motion and Shannon seconded. Votes were as follows: Barker, yes; Denney, yes; Evans, yes; Moss, yes; Robin, absent; Shannon, yes; and Vogel, yes. The motion passed to approve the FY2019 ODL Budget request.

There being no other business, Chairman Evans moved, and Barker seconded that the meeting be adjourned. Votes were as follows: Barker, yes; Denney, yes; Evans, yes; Moss, yes; Robin, absent; Shannon, yes; and Vogel, yes. The motion passed and the meeting was adjourned.

The next ODL Board meeting is scheduled December 8, 2017 at 10:00 a.m. It will be held in the South Conference Room at the Oklahoma Department of Libraries.

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Susan C. McVey, Secretary